



Click on box and type. Box will expand.

Hotel:

Contact Person/ Title:

Email:

Phone:

Date (m/d/yy):

CORE ACTIVITIES: These are the minimum requirements for all Chattanooga Green Lodging Program Participants.

We Pledge that we: (mark (X) in the box next to the techniques that your facility uses)

Offer Optional Linen Service. Sheets and towels are not automatically changed every day during your guests' stay, thus decreasing usage of water, energy and harmful detergents.

Recycle and Reduce Waste. Recycling is probably the most visible sign to your guests that you are a green facility. It can be one of the most difficult services to arrange. However, you must strive to at least provide the opportunity for guests to recycle paper, cardboard, cans, bottles, etc.

Use Water Efficiently. The facility must have a plan for conserving water that should consider water-saving faucets, showerheads and toilets, leak detection and an effective landscape watering plan.

Conserve Energy. The facility must have a plan in place that encourages the replacement of lighting and equipment to energy-efficient alternatives such as compact-fluorescent lighting, LED exit signs, lighting sensors, efficient heating and cooling and *EnergyStar*/energy-efficient computers and other equipment.

Offer a Green Events Package. The facility must offer a "green" or "environmentally-friendly" package for conferences, meetings and other events. At a minimum, you must be able to provide recycling at such events and be willing to work with "environmentally-aware" customers on other techniques to reduce wastes.

Have a Written Plan for Continued Environmental Improvement. The facility must have a plan, in writing, outlining steps for continued improvements in sustainability.

ACTIVITIES BEYOND THE CORE REQUIREMENTS

While not required for certification, we invite you to provide more details about your green activities. Please tell us more about the great things you are doing at your property.

Click on the shaded boxes below to indicate the additional activities you are engaged in. You can also use the list below to get ideas of green techniques you may not have thought of.

These additional details will be placed on the Greater Chattanooga Hospitality Association website.

Optional Linen Service – we pledge that we:

- Change linens only on request
- Train housekeepers on process of optional linen service
- Purchase water and energy efficient washers and dryers (www.Energystar.gov)
- Use non-phosphate, non-toxic and biodegradable laundry detergents
- Minimize the use of bleach and chlorinated chemicals
- Use an “ozone laundry system” that greatly minimizes need for detergents and saves water
- Use linen service providers that employ “wet” versus “dry” cleaning
- Line dry linens whenever possible
- OTHER specifics related to laundry / linen service: **Click on Grey Block and type**

Recycling – we pledge that we recycle:

- Glass
- Aluminum Cans
- Plastic
- Office Paper
- Toner Cartridges
- Newspaper
- Cardboard
- Packing Supplies
- Fluorescent Lamps (required by RCRA- law)
RCRA – Resource Conservation & Recovery Act
- Batteries (required by RCRA law for NiCad and Lead-Acid)
- Electronic Equipments – Computers, etc (required by RCRA law)
- OTHER specifics related to Recycling:

Waste Reduction – we pledge that we:

- Track overall waste bills
- Have numeric goal to reduce overall materials that go to the landfill

- Use bulk soap dispensers in public restrooms
 - Use high-efficiency hand-dryers
 - Use bulk soap dispensers instead of individual soaps in guestrooms
 - Partner with your vendors utilizing their green products
 - Do not use Styrofoam
 - Use reusable dishware and glassware and minimize use of disposables
 - Purchase cups to promote/allow effective recycling
 - Purchase disposable containers made from: bio-based materials, recycled content and/or compostable material
 - Use non-bleached napkins and coffee filters
 - Provide condiments, cream & sugar, etc. in bulk
 - Use water pitchers and filtered water to minimize the use of single-use bottles
 - Use washable hand towels in restrooms
 - Compost food waste and other compostables
 - Have an effective food inventory control to minimize waste
 - Recycle grease and/or filter grease prior to recycling
 - Purchase locally grown produce and other foods
 - Purchase organic and “sustainable-grown” foods (www.sustainabletable.org/issues)
 - Purchase recycled-content paper towels and toilet paper
 - Encourage suppliers to minimize packaging and other waste materials
 - Purchase from vendors and service providers with a commitment to the environment
 - Make two-sided copies / printed materials
 - Use electronic correspondence and forms
 - Using “green” Cleaners (www.greenseal.org) that are dispensed in bulk
 - Purchase durable equipment and furniture
 - Purchase low VOC carpets and fabrics
 - Use reused building materials or those from sustainable sources
 - Use latex paints that are low-VOC
 - Reuse paint thinners
 - Properly recycle and/or disposal of thinners and solvents (required by EPA-RCRA)
 - Perform preventative maintenance on all appliances, HVAC systems, plumbing and vehicles
 - Use a last-in/first out inventory and effective labeling systems
 - Use less toxic materials
 - Minimize use of pesticides and herbicides
 - Use “integrated pest management” (IPM) www.epa.gov/pesticides/factsheets/ipm.htm
 - Use a nutrient management plan that minimizes the use of fertilizers
- OTHER specifics related to Waste Reduction

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Water Conservation – we pledge that we:

- Track overall water usage and wastewater
- Have a numeric goal to reduce water consumption over time
- Perform preventative maintenance to stop drips and leaks
- Use water-flow metering to discover leaks and areas of high use

- Have high efficiency dishwashers, low flow restrictors on faucets and showerheads, low flow toilets, waterless urinals, composting toilets, automatic faucets or toilets in public restrooms
- Discourage water-based cleanup (sweep first) and use microfiber technology mops
- Have an effective landscape management plan which utilizes drought tolerant species, metering and rain gauges and/or minimizes lawn areas
- Have an effective storm water management plan including: rain gardens, pervious pavement and/or minimization of impervious areas (paving, concrete, etc)
- Have a green roof (www.greenroofs.com)
- Use cisterns, rain barrels (www.epa.gov/reg3esd1/garden/stormwater.htm) and/or drip line irrigation
- Maintain vegetative buffers around streams and ponds
- OTHER specifics related to Water Conservation & Efficiency:

Energy Efficiency – we pledge that we:

- Track overall energy bills
- Have had an energy audit to identify efficiency opportunities
- Have a numeric goal to reduce energy usage over time
- Have an “energy management system” in place to track and meter energy usage
- Calculate the pollution factor of your energy usage by using a calculator, such as www.cleanerandgreener.org/resources/pollutioncalculator.htm
- USE: High efficiency compact fluorescent light bulbs in all rooms and in canned lighting, LED Exit Signs – www.energystar.gov/ia/business/small_business/led_exitsigns_techsheets.pdf, High efficiency fluorescent ballasts and lamps (T-5’s & T-8’s), Ceiling fans
- Have a high efficiency heating & air conditioning (HVAC) system
- Install Energy Management System
- Perform preventative maintenance on HVAC system
- Have geothermal heating and cooling
- Have individual thermostats for each room
- Have installed additional insulation
- Use natural lighting
- Use lighting sensors to turn on/off lights
- Use lighting sensors to turn on/off lights
- Generate electricity from photovoltaic solar panels
- Have a solar water heating system
- Generate electricity from a wind turbine
- Purchase of **EnergyStar** computers, appliances, etc (www.energystar.gov)
- Have thermal-rated windows and insulation
- Use of directional (downward-facing) lighting in parking areas and other outdoor areas
- Use LEED criteria when developing new buildings (www.usgbc.org)

- Achieved LEED certification as a _____ building
- Are working to achieve LEED-EB (existing building) certification through operational changes and renovations
- Use fuel efficient vehicles or hybrid vehicles
- Encourage guests to use Electric Shuttle
- Use **EnergyStar** Benchmarking Tools for the Hospitality Industry
(www.energystar.gov/index.cfm?c=hospitality.bus_hospitality)
- OTHER specifics related to Energy Conservation & Efficiency:

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Green Conferences & Events – we pledge that we:

- Include availability of “green meetings/conferences” in marketing packages
- Please list standard “green” activities for conferences and events.